

**TOURISM EXPENDITURE REVIEW COMMITTEE**  
**MEETING MINUTES**  
**September 2, 2011**  
**Room 4a2, SCDOR**  
**10 a.m.**

TERC called a special meeting to discuss its need to elect an interim chair of the Tourism Expenditure Review Committee. The meeting was publicized by TERC staff by notifying interested parties via email, posting it on [www.atax.sc.gov](http://www.atax.sc.gov) and posting a sign at the SC Department of Revenue. The following were present via telephone: Toni Nance, Kevin Yokim, David McMillan, Glen Williams, Ed Riggs, Mark Williams, Andy Cajka, Rod Swaim. Susan Cruse, who had a previous appointment, asked to vote by proxy. Damita Jeter, TERC STAFF, corresponded via telephone in room 4a2 of the SCDOR building.

**1. Welcome of New Members and Explanation of the Purpose of the Meeting:**

Mrs. Jeter welcomed new members Glen Williams and David McMillan and explained to the above participants the purpose of the meeting, which is as follows: First, the former chairman, Mr. Frans Mustert, has resigned and his successor has been appointed and qualified and the former Vice Chairman, Lanneau Siegling, has resigned due to his appointment to the Board of the Patriots Point Authority. Second, TERC has business to conduct in the interim which requires the issuance of letters to municipalities/counties regarding accommodations tax expenditures and meeting minutes which require the signature of a chair.

Mrs. Jeter then asked for a nomination from the floor of someone to chair the meeting. Rod Swaim nominated Ed Riggs, which was seconded by Mark Williams. The motion to have Ed Riggs chair the meeting was approved unanimously.

Mr. Riggs then asked TERC members to nominate someone to be the interim chair of TERC until a chair could be elected during the Committee's next meeting, which is November 14. Rod Swaim nominated Mr. Ed Riggs to serve as interim chair of TERC. The motion was seconded by David McMillan. The motion to have Ed Riggs serve as interim chair was approved unanimously.

**2. Additional Discussion:** Chairman Riggs then asked if any additional discussion was warranted or if the Committee needed input from its legal counsel. Mrs. Jeter said she would call TERC's counsel to apprise him of the vote but no input was needed at this time.

**3. Motion to Adjourn:** Kevin Yokim made a motion to adjourn, which was seconded by Rod Swaim. The motion approved unanimously.

There being no other business, the meeting adjourned at 10:12 a.m.

Respectfully Submitted,

Damita S. Jeter